

MicroSNAP CTS

Custody Tracking System

Overview

MicroSNAP CTS automates the issue, turn-in, and custody tracking processes. MicroSNAP CTS works in conjunction with the MicroSNAP Supply and Financial Management (SFM) application

Features

Individual Custody Records

Maintains individual custody records. These custody records can be electronically transferred between activities for purposes of accounting or when an individual transfers between commands. The file will then match what the person physically has possession of.

Issues and Turn-ins

- Posts issues and turn-ins with the option of updating the MicroSNAP SFM stock record cards and creating an issue record in the requisition table.
- Posting issues updates individual custody records.
- Allows for issues and turn-ins to be made for personnel assigned to a supported activity.

Rotatable Pool

- Tracks items that are "on loan" to an individual. Upon turn-in, these items (commonly referred to as "Rotatable Pool" items) become available for reissue.
- Provides a recall list for selected rotatable pool items.

Master Template List

Creates a master list of custody items being tracked from the MicroSNAP SFM stock records.

Customized Templates

Allows the creation of individualized pick lists either from the master pick list or from user-defined customized templates. You may create reusable customized templates based on specialty ratings such as builder, welder, photographer, diver, etc., to consistently issue "kits" of material. These customized pick lists are used to pull items from the storeroom.

Financial Reports

Generates financial reports at various organizational levels, which can be used for billing supported activities.

Benefits

- ✓ Creating reusable templates based on specialty saves you time in issuing items and allows you to add additional items specific to an individual custody record.
- ✓ Since MicroSNAP CTS adapts to all computer hardware system configurations, both stand-alone and LAN, you have greater options in deciding how it will work for you
- ✓ Trigger accountability for lost or broken items by individual or by command
- ✓ Need an item returned right away? With MicroSNAP CTS, you are able to recall items immediately by giving you access to the name and telephone number of the person with custody
- ✓ NMCI Certified
- ✓ Flexible computer hardware configurations - operates on a stand-alone PC or on a local area network
- ✓ Ability to remotely access MicroSNAP through the Internet
- ✓ Can be configured, modified, or enhanced to meet your specific needs